

# ARCHITECT / ARCHITECT INTERN, 0 – 5 Years of Experience

HMN Architects is seeking highly self-motivated applicants for immediate placement in our Overland Park office as a full-time Architect / Intern.

## Duties and Responsibilities:

- Actively collaborate as part of the project design team on multiple projects
- Provide an understanding of design concept and an ability to apply and execute assigned tasks and responsibilities which further the design concept
- Provide support in the detailed production of project design and contract documents for projects of varying construction types and technical requirements

## Required Skills and Experience:

Applicants MUST meet the following criteria to apply:

- Degree in Architecture from an accredited professional degree program
- Zero (0) to Five (5) years of prior, post-graduate experience
- Proficiency with Revit and MS Office platforms
- Ability to be productive in a design team environment that requires a high level of collaboration and coordination
- Excellent communication, problem-solving, and organizational skills

The following skills and experience are highly preferable:

- Experience with technical aspects of architecture and assembling construction documents
- Active pursuit of Licensure
- Proficiency with SketchUp, AutoCAD, PowerPoint, Illustrator, Photoshop, Newforma
- Experience with construction administration
- Experience in positions of leadership or public speaking

## Application Process:

Please submit a cover letter and your resume in PDF format to [careers@hmnarchitects.com](mailto:careers@hmnarchitects.com)

All applicants will be provided an application and pre-hire self-identification forms as required by law. Once all paperwork has been completed and it has been determined that you meet the qualifications, we will contact you to provide a copy of, or a link to your electronic portfolio.

Only qualified candidates will be contacted for further information. No expenses related to submittal, interview, or relocation will be reimbursed by HMN Architects.

HMN Architects is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment.

